# DATA PRIVACY NOTICE

This notice sets out how personal information is collected and used by TT International and its related group entities who control or process personal data ("TTI"). This notice applies to visitors and users (individually, "you") of TTI's website and other online services.

Where your details are provided to TTI by visiting or using our site, by accessing this website and providing cookies and any other information you choose to send via e-mail, TTI, acting as a data controller may itself (or through a third party service provider) process your personal information. In connection with this, please note the following:

## **Purposes and Legal Basis for Processing Personal Data**

Your personal data may be processed by TTI (or any of its affiliates, agents, employees, delegates or sub-contractors) for the following purpose:

- to monitor and record visit information for marketing and business development purposes
- to monitor electronic communications for: (i) investigation and fraud prevention purposes; (ii) for crime detection, prevention, investigation and prosecution; (iii) to enforce or defend TTI and its affiliates, itself or through third parties to whom it delegates such responsibilities or rights in order to comply with any legal, regulatory or judicial obligation imposed on TTI; or (iv) to pursue TTI's legitimate interests in relation to such matters; or
- any other purpose which are necessary to comply with TTI's legal, regulatory or judicial obligations and/or which are necessary for TTI's (or any of its affiliates, agents, HR, Compliance or Finance staff, delegates or sub-contractors) legitimate interests and/or where the processing of personal data is in the public interest.

In signing up for access to the Private Area, you consent to TT (or any of its affiliates, agents, employees, delegates or sub-contractors) processing your information to ensure compliance with its obligations under the relevant regulatory regime and for its own internal marketing purposes.

## **Recipients of Data and International Transfer of Data**

TTI may disclose your personal information as follows:

- to its service providers, and their affiliates, and other third party service providers engaged by TTI in order to process the data for the above mentioned purposes; or
- to competent authorities (including tax authorities), courts and bodies as required or requested by law, regulation or judicial order, or to affiliates for internal investigations and reporting.

The disclosure of personal information to the third parties set out above may involve the transfer of data to the USA and other jurisdictions outside the European Union (EU) in accordance with the requirements of the General Data Protection Regulation. Such countries may not have the same data protection laws as your jurisdiction. If this is required, TTI will put in place standard contractual clauses with relevant parties to whom personal data will be transferred to ensure that personal data is sufficiently protected and correctly handled.

#### **Retention Period**

TTI (or any of its affiliates, agents, employees, delegates or sub-contractors) will retain your personal information for as long as required for TTI (or any of its affiliates, agents, employees, delegates or sub-contractors) to perform the Services or perform investigations in relation to same depending on whether additional legal/regulatory obligations mandate that TTI retains your personal information. Alternatively, where retention of data is required by law, regulation or judicial order, TTI will retain data as long as required in order to satisfy these obligations.

Please note that any personal data (including CVs) sent unsolicited via e-mail to addresses found on this website will not be retained or processed.

Please refer to the Firm's Data Retention Policy for further information.

# **Data Subject Rights**

You have the following rights, in certain circumstances, in relation to your personal information:

- Right to be informed about the collection and use of your personal data.
- Right to access.
- Right to rectify.
- Right to request erasure.
- Right to restrict the use of your personal information.
- Right to data portability.
- Right to object to processing of your personal information.

If you consider that the processing of personal data relating to you carried out by TTI or its service providers infringes the General Data Protection Regulation, please at the first instance contact <a href="mailto:dataprotection@ttint.com">dataprotection@ttint.com</a>. In addition, you have the right to lodge a complaint with a supervisory authority in the EU Member State of your habitual residence or place of work or in the place of the alleged infringement.

## **Amendments**

TTI reserves the right to make amendments this Notice.

## **How to Contact Us**

If you have any questions about our use of your personal information, please contact us at <a href="mailto:dataprotection@ttint.com">dataprotection@ttint.com</a>.